



**DEPARTMENT OF
GENERAL SERVICES**

Wes Moore, Governor · Aruna Miller, Lt. Governor · Atif Chaudhry, Secretary

**OMNIA Partners' under Master Agreement No. 2018011-02,
led by the City of Mesa, Arizona.
Intergovernmental Cooperative Purchasing Agreement
Procurement Officer Determination
COMAR 21.05.09.04**


Per COMAR 21.05.09.02, as a Primary Procurement Unit, the Department of General Services (DGS) Office of State Procurement (OSP) may initially sponsor or participate in, renew, modify, or administer an Intergovernmental Cooperative Purchasing Agreement (ICPA) on its own behalf or on behalf of another agency when a determination is made under SFP §13-110 and COMAR 21.05.09.04.

A modification to the existing contract allows this statewide contract term to continue into the term of the contract extension approved on May 30, 2024, by OMNIA Partner's (OMNIA) under Master Agreement No. 2018011-02, led by the City of Mesa, Arizona. DGS OSP uses OMNIA's Master Contract, awarded to SHI International Corporation (SHI), to purchase Microsoft Licensing Packages on behalf of the State of Maryland. The ICPA that DGS seeks to modify was approved at the Board of Public Works (BPW) on April 19, 2023, item 41-IT Supplemental. Use of this current ICPA and a future ICPA will continually reduce the procurement process cycle time and maximize cost avoidance to the using State agencies.

A comparison of the current contract pricing reveals that the State will receive cost benefits from extending the contract. DGS compared multiple line items of SHI's price list for the current ICPA against their pricing available on the General Services Administration's (GSA), multiple award schedule price list. Two line items for the same requested software offered under both contracts were compared and it was determined that the ICPA prices were lower in both instances. No MBE or VSBE participation was established for this contract because there are no subcontracting opportunities as this contract remains solely for the purchase of software licenses and software license renewals.

Based on an independent analysis, it has been determined that modifying the existing ICPA for a no-cost extension through September 28, 2025, is in the best interest of the State. This modification will allow sufficient time for the completion of a successor procurement process without additional cost to the State.

Extending the agreement in this manner will provide cost savings, enhance administrative efficiencies, and ensure uninterrupted services. This modification is made in good faith and is not intended to circumvent the purposes outlined under COMAR 21.01.01.03. Approval from the primary procurement unit head is respectfully requested in accordance with COMAR 21.05.09.05

<i>Maureen Loiseau</i>	03/24/2025
Maureen Loiseau, Procurement Officer, DGS-OSP	Date
<i>Kareen Davis</i>	24/03/2025
Kareen Davis, Director of Procurement, DGS-OSP	Date
 <small>Linda Dangerfield (Mar 25, 2025 14:33 EDT)</small>	25/03/2025
Linda Dangerfield, Deputy Chief Procurement Officer, DGS-OSP	Date
<i>Atif Chaudhry</i>	28/03/2025
Atif Chaudhry, Secretary, DGS	Date

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Final Audit Report

2025-03-28

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