



Wes Moore, Governor | Aruna Miller, Lt. Governor | Atif Chaudhry, Secretary

**Procurement Officer's Determination
Intergovernmental Cooperative Purchasing Agreement
COMAR 21.05.09.04**

DATE: January 24, 2025

Category: Professional Services Modification

Contract Type: Firm Fixed Price

Modification Term: 29 Days

Modification Value: \$50,000

Name and Address of Selected Vendor: Accenture, LLP
1201 Wilson Boulevard
Arlington, VA 22209

Background:

The State of Maryland, Department of Budget and Management (“DBM”) through the Department of General Services (“DGS”) entered into a participating addendum (“Participating Addendum”) with Accenture, LLP under the University of Virginia’s Strategic Support Services Contract, #UVA-AGR-SVC-00263-Accenture, to provide priority identification and research, risk management and scenario planning, and program management support services. This cooperative contract is available to State agencies nationwide, institutions of higher education, cities, and counties. It has been awarded through a competitive public procurement process that is compliant with Maryland law.

Following successful implementation, Accenture, LLP provided an independent, structured, and research-based approach to assist the State with Priority Identification and Research, Risk Management and Scenario Planning, and Program Management Support for the Moore-Miller Administration.

With this modification Accenture, LLP will provide an independent, structured, and research-based approach to assist the State with the following:

- **Tracking and Research.** The contractor will track the announcements and actions of the incoming president and executive agencies, including executive orders, administrative rulemaking, and other policy actions. The contractor will also continue to monitor legislative actions being considered and taken in the U.S. House of Representatives and the U.S. Senate and how these actions may intersect with the executive branch’s actions. A key outcome of this work will be for the Governor’s Office to have the information necessary to understand the impact of changes to federal policies, funding, and programs on the Moore-Miller administration’s priorities in order to be able to respond accordingly.
- **Daily Communication.** The contractor will meet with and provide updates to the Governor’s Office daily. A key outcome of this work will be for the Governor’s Office to stay up to date on the full

universe of relevant federal developments and actions being taken on any given day in order to be able to prioritize responses accordingly.

- **Program Management Support for the Administration.** The contractor will continue to perform project management activities for agency and scenario planning working groups as the state moves from scenario planning to action plan implementation. This support may include one-on-one support for agency and scenario planning working group leads, agency and scenario planning working group meeting scheduling and facilitation and tracking of action items. A key outcome of this work will be to lower the administrative burden on agency and scenario planning working groups.
- **Final Report and Knowledge Transition.** The contractor will compile a final report that includes all materials created over the course of their contract, including individual agency analyses; a summary of action plans developed by all state agencies and scenario planning working groups along with a high-level summary and analysis of major insights and through-lines; and recommendations for interagency coordination going forward in the absence of the contractor. All materials will be made available to agencies on a shared folder managed by the Governor’s office. The contractor will then meet with each agency and scenario planning working group lead to outline and hand off responsibilities and answer any remaining questions. A key outcome of this work is to ensure that no knowledge is lost at the end of the contract.

The resulting services from this ICPA have allowed the State to look for potential impact of changes to federal policies, funding, and programs on the Moore administration’s priorities, and identifying potential Executive Branch appointees in key agencies and Congressional staff on relevant committees. Extending this contract to allow for completion of the work will promote administrative efficiencies. There is no way for the State to conduct a new procurement for these time sensitive services and obtain usable results. Following the completion of the contract, the contractor will provide a final report that includes all materials created over the course of the contract, which will be made available to State agencies. This information is the deliverable, and there is no way to replicate it via alternative contractor efforts commencing at an indefinite point in the future.

Price Analysis

The rate for the modification remains consistent with the previous firm fixed rates of the current contract. Therefore, the pricing is considered to be both reasonable and fair. Modifying this contract to extend for time and money provides cost benefits to DBM, because completion of the work that leads to critical deliverables requires additional efforts from the Contractor. If the contract is not modified to allow for the Contractor to complete the work, the State will receive no return on the \$190,000 already expended in furtherance of this research. The work product is of extreme importance to the Moore-Miller administration.

Days	Contract Period	Price
30 days	11/12/24 – 12/12/24	\$100,000
50 days	12/13/24 – 1/31/25	\$90,000
	Modification Period	Price

29 days	2/1/25 – 3/1/25	\$50,000
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III. Recommendation

Based on the above, DBM believes it is in the State’s best interest to extend the contract to allow the contractor additional time to complete the scope of services of the contract. As the UVA Contract was awarded through a competitive procurement process, DBM does not believe this action evades the purposes set forth in COMAR 21.01.01.03.

Determined By: *Christopher Hautala*
Christopher Hautala

 Christopher Hautala, Procurement Officer, DGS OSP

Jan 24, 2025
 Date

Reviewed By:

Yasin Mohammed

 Yasin Mohammed, Director of Procurement Operations, DGS OSP

Jan 24, 2025
 Date

Reviewed By: *Atif Chaudhry*

 Atif Chaudhry, Secretary, Department of General Services

Jan 24, 2025
 Date










DGS POD Accenture MOD 1.24.25

Final Audit Report

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