



Wes Moore, Governor · Aruna Miller, Lt. Governor · Atif Chaudhry, Secretary

**Intergovernmental Cooperative Purchasing Agreement
Procurement Officer Determination
COMAR 21.05.09.04**

Per COMAR 21.05.09.02, as a Primary Procurement Unit, the DGS Office of State Procurement (OSP) may initially sponsor or participate in, renew, modify, or administer an Intergovernmental Cooperative Purchasing Agreement (ICPA) on its own behalf or on behalf of another agency when a determination is made under SFP §13-110 and COMAR 21.05.09.04.

The State of Maryland, Department of General Services (“DGS”) seeks to execute the Option Renewal for the participating addendum (“Participating Addendum”) with Gartner, Inc. under the National Association of State Procurement Officials (“NASPO”) Valuepoint’s Information Technology (IT) Research and Advisory Services 2021-2026 contract (“NASPO Contract”). NASPO strives to make the governmental procurement process more efficient by establishing competitively priced contracts. This NASPO Contract is available to State agencies nationwide, higher education institutions, cities, and counties.

Under the Participating Addendum, Gartner, Inc. provides the State of Maryland with IT research and advisory services. The contract replaced the Maryland Statewide Information Technology Research and Advisory Services contract (BP0# 060B840061), which expired on 1/18/2024. The new NASPO ICPA contract (001B4600127) will expire on 1/17/2025. The option renewal term is 1/18/2025 – 1/18/2026.

Basis for Selection:




Gartner, Inc. is a qualified firm and has proven that it is capable of providing the required Information Technology and Advisory Services. The NASPO Valuepoint contract # 186840 for Information Technology Research and Advisory Services contract was reviewed in comparison to our Statewide contract and has been determined to be most advantageous to the State.

1. NASPO’s contract scope of work met the requirements of the Statewide contract and was competitively procured.
2. The system requirements in NASPO’s contract were consistent with Maryland Statewide Information Technology Research and Advisory Services Contract requirements and include upgrades to the latest software and hardware.
3. Gartner, Inc. was one of two contractors in the expired Maryland Statewide Information Technology Research and Advisory Services contract and satisfactorily

provided services to the agencies through that contract. The other contractor had not been utilized by any agencies.

4. Continuing a new Statewide contract with Gartner, Inc. promotes continuity of service and prevents an interruption in services from the current Statewide contract.
5. Utilizing the ICPA Option Renewal rather than conducting a competitive procurement will promote administrative efficiencies, because exercising the option will save the State time, and unburden limited resources.
6. The NASPO Value Point Contract has three contractors, one of which is Gartner, Inc. A pricing evaluation determined that Gartner Inc's pricing was within 3% with the other contractors. And its pricing was within 2% of the other contractor on the current Statewide contract. Some prices were lower than the expired Statewide contract. The State gains cost benefits by obtaining market competitive pricing while maintaining continuity and reducing risk.

In accordance with COMAR 21.05.09.04, I have determined that the ICPA Renewal Option will promote administrative efficiencies, particularly by the time and resources required to run a new procurement as well as promoting intergovernmental cooperation. The Renewal Option for the ICPA is in the best interest of the State and is not intended to evade the purposes of Division II of the State Finance and Procurement Article Section 13-110.

 Luz Morales, Procurement Officer, DGS OSP	10/22/2024 Date
 <small>Linda Dangerfield (Oct 30, 2024 09:22 EDT)</small> Linda Dangerfield, Deputy Chief Procurement Officer DGS	10/30/2024 Date
 Atif Chaudhry, Secretary, DGS	11/07/2024 Date

DGS OSP ICPA POD_Option Renewal_ IT Research and Advisory Services

Final Audit Report


2024-11-07

Created:	2024-10-22
By:	JAMIE TOMASZEWSK (JAMIE.TOMASZEWSKI@MARYLAND.GOV)
Status:	Signed
Transaction ID:	CBJCHBCAABAAzfDtDv1ifAShw2edzBa5Ccq0vXRgwRjg

"DGS OSP ICPA POD_Option Renewal_ IT Research and Advisory Services" History

 Document created by JAMIE TOMASZEWSK (JAMIE.TOMASZEWSKI@MARYLAND.GOV)

2024-10-22 - 6:15:14 PM GMT

 Document emailed to Luz Morales (Luz.Morales@maryland.gov) for signature


2024-10-22 - 6:15:19 PM GMT

 Email viewed by Luz Morales (Luz.Morales@maryland.gov)

2024-10-22 - 6:17:04 PM GMT

 Document e-signed by Luz Morales (Luz.Morales@maryland.gov)

Signature Date: 2024-10-22 - 6:17:23 PM GMT - Time Source: server

 Document emailed to Linda Dangerfield (linda.dangerfield@maryland.gov) for signature


2024-10-22 - 6:17:25 PM GMT

 Email viewed by Linda Dangerfield (linda.dangerfield@maryland.gov)

2024-10-30 - 1:21:38 PM GMT

 Document e-signed by Linda Dangerfield (linda.dangerfield@maryland.gov)

Signature Date: 2024-10-30 - 1:22:27 PM GMT - Time Source: server

 Document emailed to Atif Chaudhry (atif.chaudhry@maryland.gov) for signature


2024-10-30 - 1:22:29 PM GMT

 Email viewed by Atif Chaudhry (atif.chaudhry@maryland.gov)


2024-11-07 - 5:28:55 PM GMT

 New document URL requested by Atif Chaudhry (atif.chaudhry@maryland.gov)

2024-11-07 - 5:29:00 PM GMT

 Document e-signed by Atif Chaudhry (atif.chaudhry@maryland.gov)

Signature Date: 2024-11-07 - 5:37:48 PM GMT - Time Source: server

 Agreement completed.

2024-11-07 - 5:37:48 PM GMT