



Wes Moore, Governor · Aruna Miller, Lt. Governor · Atif Chaudhry, Secretary

**Intergovernmental Cooperative Purchasing Agreement
Procurement Officer Determination
COMAR 21.05.09.04**

Per COMAR 21.05.09.02, as a Primary Procurement Unit, the Department of General Services (DGS) Office of State Procurement (OSP) may initially sponsor or participate in, renew, modify, or administer an Intergovernmental Cooperative Purchasing Agreement (ICPA) on its own behalf or on behalf of another agency when a determination is made under SFP §13-110 and COMAR 21.05.09.04.

The proposed contract pricing meets the requirements of the ICPA under COMAR 21.05.09.01B (2) (a). The process to directly solicit such a contract would take a significantly longer period than participating in the completed ICPA, particularly since a competitive bid process has already been completed by OMNIA Partners/NCPA. Additionally, the amount of time in the award process is reduced, and this method promotes administrative efficiencies and provides cost benefits to the State as it relates to COMAR 21.05.09.04 (A). Moreover, participating in this ICPA is not intended to evade the purposes set forth under COMAR 21.01.01.03. The State will enter an Indefinite Delivery Indefinite Quantity (IDIQ) Requirements type contract, with all State and Local agencies placing orders against this awarded contract, thus, the value of the contract will be determined by the work orders.

The ICPA National Cooperative Purchasing Alliance (NCPA)/OMNIA Partners Equipment Maintenance Management contract was awarded on December 14, 2023, and was approved for the first three (3) year term until December 31, 2026, with the possibility of two (2) one (1) year renewal options, which are at the discretion of NCPA. The State of Maryland renewals will be based on the master contract terms and conditions, market research that will be conducted at the time of renewal, and the discretion of the NCPA purchasing officer who issued this Request for Proposals (RFP), which resulted in the ICPA. Awarding this ICPA will provide contracts for all locations in the State of Maryland.

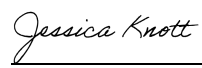


The solicitation was issued on October 10, 2023, and publicly opened on November 16, 2023. A contract was awarded to REMI Holdings, LLC. REMI Holdings, LLC was determined to be qualified based on their ability to supply statewide. This vendor fully met and complied with all specifications and requirements of the solicitation in accordance with the evaluation criteria of the RFP. It is in the best interest of DGS to participate in this ICPA by awarding the IDIQ contract to REMI Holdings, LLC.

This contract will allow agencies to procure equipment maintenance services as needed at a rate up to 35% off current full-service contracts. The previous ICPA with the State of New York provided discounts at a rate up to 32%.

DGS and other agencies will be receiving fair and reasonable prices that were competitively bid. The proposed contract pricing meets the requirements of the ICPA under COMAR 21.05.09.01B (2) (a). Market research was conducted, and it has been determined that the pricing was within equitable price ranges.

Therefore, based on COMAR 21.05.09.05, your approval is requested to issue an IDIQ contract to REMI Holdings, LLC, from the date of the award and subsequent renewal periods through December 31, 2028, based on the NCPA solicitation #11-79 Equipment Maintenance Management.

Based upon the analysis and market research conducted as identified above, I have determined that it is in the best interest of the State to participate in this intergovernmental cooperative purchasing agreement, that doing so will provide cost benefits to the State, promote administrative efficiencies, or promote intergovernmental cooperation, and is not intended as a means to evade the purposes set forth under COMAR 21.01.01.03.

	07/05/24
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Jessica Knott, Procurement Officer, DGS OSP / Date	
	07/05/24
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Yasin Mohammed, Acting Deputy Chief Procurement Officer / Date	
	10/05/24
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Atif Chaudhry, Secretary, DGS / Date	


DGS OSP ICPA POD for Equip.Maint.Mgmt


Final Audit Report


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