



Wes Moore, Governor · Aruna Miller, Lt. Governor · Atif Chaudhry, Secretary

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**Intergovernmental Cooperative Purchasing Agreement  
Procurement Officer Determination  
COMAR 21.05.09.04**

Per COMAR 21.05.09.02, as a Primary Procurement Unit, the DGS Office of State Procurement (OSP) may initially sponsor or participate in, renew, modify, or administer an Intergovernmental Cooperative Purchasing Agreement (ICPA) on its own behalf or on behalf of another agency when a determination is made under SFP §13-110 and COMAR 21.05.09.04.

Based on the analysis and market research stated below, your approval is requested to issue an indefinite delivery indefinite quantity (IDIQ) contract for Office Furniture to AIS, Inc. pursuant to its contract with OMNIA Partners Contract No. 07-74. This contract supplies office furniture that cannot be provided by the State's preferred provider, Maryland Correctional Enterprises. If approved, this indefinite quantity Statewide contract will have a term concurrent with the OMNIA Master Contract.

The OMNIA Master Contract was procured in 2022 via a Request for Proposals (RFP) to achieve more favorable pricing than is obtainable by a single entity because of the numerous governmental entities' collective volume of potential purchases. Region 14 of the Education Service Center led OMNIA's RFP. The RFP was advertised on June 7, 2022 and a total of seventeen (17) responses were received on July 21, 2022. Based on the evaluation committee's scoring, recommendation was made to award to AIS, Inc. Evaluation factors included quality and selection of furniture offered, company experience and past performance on contracts of like size, and competitive pricing across all brands and categories of furniture.

The AIS, Inc. contract was awarded on September 1, 2022, and expires on September 30, 2025, with five (5) one (1) year renewal options. The State of Maryland renewals will be based on the master contract terms and conditions and market research conducted at the time of renewal and at the discretion of OMNIA's purchasing officer issuing the RFP, which resulted in the ICPA. In awarding this ICPA, it will provide a contract for all locations in Maryland.

I have conducted an independent analysis, in addition to the market research conducted by OMNIA, and determined that it is in the best interest of the State to participate in this intergovernmental cooperative purchasing agreement, that doing so will provide cost benefits to the State, promote administrative efficiencies, or promote intergovernmental cooperation, and is not intended as a means to evade the purposes set forth under COMAR 21.01.01.03.

*Mike Myers*

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Mike Myers, Associate Director, DGS OSP / Date

*Jamie Tomaszewski*

[JAMIE TOMASZEWSKI \(Apr 19, 2024 14:25 EDT\)](#)

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Jamie Tomaszewski, Acting Deputy Chief Procurement Officer / Date

*Atif Chaudhry*

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Atif Chaudhry, Secretary, DGS / Date












# DGS OSP ICPA POD AIS Furniture

Final Audit Report

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