

**Intergovernmental Cooperative Purchasing Agreement
Procurement Officer Determination**
COMAR 21.05.09.04

Per COMAR 21.05.09.02, as a Primary Procurement Unit, the DGS Office of State Procurement (OSP) may initially sponsor or participate in, renew, modify, or administer an Intergovernmental Cooperative Purchasing Agreement (ICPA) on its own behalf or on behalf of another agency when a determination is made under SFP §13-110 and COMAR 21.05.09.04.

Based upon the analysis and market research conducted as identified in the attached Procurement Officer's Determination from the Governor's Office of Crime Prevention and Policy for approval to execute a Participating Addendum under the National Association of State Procurement Official Cloud Solutions' 2016 – 2026, Master Agreement#: AR2472 for Carahsoft Technology Corporation for Qualtrics Survey Platform Licenses. I have conducted an independent analysis and determined that it is in the best interest of the State to participate in this intergovernmental cooperative purchasing agreement, that doing so will provide cost benefits to the State, promote administrative efficiencies, or promote intergovernmental cooperation, and is not intended as a means to evade the purposes set forth under COMAR 21.01.01.03.

Tyler Russell

15/03/2024

Tyler Russell, Procurement Officer, DGS OSP / Date

Jamie Tomaszewski

15/03/2024

Jamie Tomaszewski, Acting Deputy Chief Procurement Officer / Date

Atif Chaudhry

15/03/2024

Atif Chaudhry, Secretary, DGS / Date

Attachment

WES MOORE
Governor

ARUNA MILLER
Lieutenant Governor



DOROTHY LENNIG
Executive Director

PROCUREMENT OFFICER'S DETERMINATION
Intergovernmental Cooperative Purchasing Agreement
COMAR 21.05.09.04

DATE: February 26, 2024

SUBJECT: Participation Addendum - Master Agreement #: AR2472 – Carahsoft Technology Corporation for Qualtrics Survey Platform Licenses. - 24-IT-003 – BPM042276.

Name and Address of selected Contractor: Carahsoft Technology Corp.
11493 Sunset Hills Road, Suite 100, Reston, VA 20190

Contract Term: April 1, 2024 – March 31, 2025

Contract Amount: \$25, 923.00

Category: Information Technology Services

Contract Type: Firm Fixed Price

Background and Purpose

The Governor's Office of Crime Prevention and Policy (GOCPP) through the Department of general Services ("DGS"), seeks to execute a Participating Addendum under the National Association of State Procurement Official Cloud Solutions' 2016 – 2026, Master Agreement#: AR2472 ("NASPO Contract"). NASPO strives to make governmental procurement more efficient by establishing competitively priced contracts. This NASPO Contract is available for State agencies nationwide, higher education institutions, cities, and counties. It was awarded through a public and competitive procurement process by the State of Utha and is compliant with the Maryland State Procurement statutes. Under the participating Addendum, Carahsoft Technology Corporation would provide the State of Maryland with user licenses for Qualtrics Survey Platform, implementation, support service and Cloud hosting.

Justification for the Services

The Governor’s Office of Crime Prevention and Policy (GOCPP) is seeking to develop a new legislative reporting portal to collect and store data for its federally mandated requirement by incorporating the Qualtrics Survey Solution into its data workflow for the Maryland Statistical Analysis Center (MSAC).

The Survey Solution will aid in reducing the labor required to collect and collate data for various reporting requirements. The data to be collected will range from individual-level information (e.g., Death in Custody Reporting Act and Medicated Assisted Opioid Treatment in Jails), case-level information on police activities (e.g., seizures/forfeitures and SWAT raids) to organizational-level information (e.g., number of interrogation rooms). The Survey Solution will provide a data collection process that is more efficient and automated, eliminating the challenges associated with the current data workflow of MSAC in receiving data from reporting agencies with formatting issues.

Price Justification

The agency published a Request for Quotations on February 2024 for a survey solution and data collection platform that is HIPAA compliant with flexible survey design options. Below is the summary of the quotations received for five (5) licenses:

Vendor	Price
CarahSoft Technology	\$25,923.00
Medallia	\$60,000.00
Zencity technologies Inc.	\$203,000.00
The CloudDevops Consultants	\$399,000.00
Nexar Systems LLC;	\$1,505,000.00

Basis for Selection

Carahsoft was selected based on its competitive pricing and a distributor on the NASPO Contract for the Qualtrics Survey Platform. Moreover, the Department of Information Technology (DoIT) evaluated this platform for operational needs of the State enterprise. The use of the Intergovernmental Cooperative Purchasing Agreement (ICPA) procurement method will provide administrative efficiencies to the State by reducing the time that will be needed from the need identification up to the delivery of the solution; will ensure transparency to the citizens of Maryland and reduce the administrative burden on GOCPP.

In accordance with COMAR 21.05.09.04, it is determined that this ICPA will provide cost benefits to the State, promote administrative efficiencies and intergovernmental cooperation. The ICPA is in the best interest of the State and is not intended to evade the purpose of Division II of the State Finance Procurement Article.

SIGNATURES APPEAR ON TH NEXT PAGE

Determination By: Dieudonne J. Mwaha Date: 2/26/2024
Dieudonne Mwaha,
Procurement Officer

Approved By: Nathan Kemper Date: 2/26/2024
Nathan Kemper,
Director, Maryland Statistical
Analysis Center

Approved By: Dorothy Lennig Date: 2/29/2024
Dorothy Lennig,
Executive Director











DGS OSP ICPA POD for GOCPP - Carasoft Qualtrics

Final Audit Report

2024-03-15

Created:	2024-03-14
By:	JAMIE TOMASZEWSK (JAMIE.TOMASZEWSKI@MARYLAND.GOV)
Status:	Signed
Transaction ID:	CBJCHBCAABAA7XYGv9z3WhLTHXNSIW0HeUDNy-Fj41vN

"DGS OSP ICPA POD for GOCPP - Carasoft Qualtrics" History

-  Document created by JAMIE TOMASZEWSK (JAMIE.TOMASZEWSKI@MARYLAND.GOV)
2024-03-14 - 8:59:00 PM GMT- IP address: 167.102.225.96
-  Document emailed to Tyler Russell (tyler.russell@maryland.gov) for signature
2024-03-14 - 8:59:05 PM GMT
-  Email viewed by Tyler Russell (tyler.russell@maryland.gov)
2024-03-15 - 2:12:10 AM GMT- IP address: 66.102.8.75
-  Document e-signed by Tyler Russell (tyler.russell@maryland.gov)
Signature Date: 2024-03-15 - 12:13:44 PM GMT - Time Source: server- IP address: 98.233.12.2
-  Document emailed to JAMIE TOMASZEWSK (JAMIE.TOMASZEWSKI@MARYLAND.GOV) for signature
2024-03-15 - 12:13:45 PM GMT
-  Email viewed by JAMIE TOMASZEWSK (JAMIE.TOMASZEWSKI@MARYLAND.GOV)
2024-03-15 - 1:55:51 PM GMT- IP address: 66.102.8.74
-  Document e-signed by JAMIE TOMASZEWSK (JAMIE.TOMASZEWSKI@MARYLAND.GOV)
Signature Date: 2024-03-15 - 1:56:02 PM GMT - Time Source: server- IP address: 167.102.225.96
-  Document emailed to Atif Chaudhry (atif.chaudhry@maryland.gov) for signature
2024-03-15 - 1:56:04 PM GMT
-  Email viewed by Atif Chaudhry (atif.chaudhry@maryland.gov)
2024-03-15 - 1:57:50 PM GMT- IP address: 66.249.83.41
-  Document e-signed by Atif Chaudhry (atif.chaudhry@maryland.gov)
Signature Date: 2024-03-15 - 2:00:32 PM GMT - Time Source: server- IP address: 167.102.225.96

✔ Agreement completed.

2024-03-15 - 2:00:32 PM GMT