



**DEPARTMENT OF
GENERAL SERVICES**

Wes Moore, Governor · Aruna Miller, Lt. Governor · Atif Chaudhry, Secretary

**OFFICE OF STATE PROCUREMENT
PROCUREMENT OFFICER'S WRITTEN DETERMINATION**

TO: Mike Haifley, Acting Chief Procurement Officer **DATE:** September 14, 2023

FROM: Mike Myers, Associate Director

SUBJECT: Request to Review and Approve Intergovernmental Cooperative Purchasing Agreement (ICPA)

AGENCY: Statewide **ADPICS:** BPO 001B8400425

ITEM: Electrical, Lighting, Data Communication and Security **COST:** IDIQ
Products, Services and Solutions

RE: Graybar ICPA (OMNIA Contract EV2370)

In accordance with COMAR 21.05.09.03B, which states that: "A primary procurement unit may purchase its requirements from another government entity's contract if that contract is an intergovernmental cooperative purchasing agreement and is available for use by the primary procurement unit," your approval is requested to issue an indefinite delivery indefinite quantity (IDIQ) contract for Electrical, Lighting, Data Communication and Security Products and Related Products, Services and Solutions to Graybar pursuant to its contract with OMNIA Contract No. EV2370. This contract supplies electrical, lighting, data communication, security and related products and services including installations, maintenance and repair. These goods and services are critical for the safe and effective operation of public facilities and grounds. If approved, this indefinite quantity Statewide contract will have a term concurrent with the OMNIA Master Contract.

The proposed contract meets the requirements of the ICPA under COMAR 21.05.09.01B (2)(a). The process to solicit the goods and services to be provided under this contract would take a significantly more extended period of time than participating in the completed ICPA, mainly since OMNIA has already completed a competitive bid process. Additionally, the amount of time in the award process is reduced, and this method promotes administrative efficiencies and provides cost benefits to the State as it relates to COMAR 21.05.09.04B. Moreover, participating in this ICPA is not intended to evade the purposes set forth under COMAR 21.01.01.03. The State will enter into a requirements type contract, authorizing State and Local agencies to place orders against this awarded contract. Thus, the value of the contract will be determined by the orders issued.




The OMNIA Master Contract was procured in 2018 via a Request for Proposals (RFP) to achieve more favorable pricing than is obtainable by a single entity because of the collective volume of potential purchases by numerous governmental entities. OMNIA's RFP, led by the City of Kansas City, MO, resulted in three (3) proposals received.



The Graybar contract was awarded on February 1, 2018, and expires on January 31, 2025, with four (4) one (1) year renewal options. The State of Maryland renewals will be based on the master contract terms and conditions and market research conducted at the time of renewal and at the discretion of OMNIA's purchasing officer issuing the RFP, which resulted in the ICPA. Awarding this ICPA will provide a contract for all locations within the State of Maryland.

The State of Maryland will receive fair and reasonable prices that were competitively bid. The proposed contract meets the requirements of the ICPA under COMAR 21.05.09.01B (2) (a). Market research was conducted, and it has been determined that the pricing was within equitable price ranges.

Therefore, based on COMAR 21.05.09.05, your approval is requested to award this contract to Graybar in accordance with OMNIA's Master Agreement No. EV2370 and Blanket Purchase Order 001B8400425.

Determination By:	 _____ Mike Myers, Associate Director	Sep 14, 2023 Date
Reviewed By:	 Mike Haifley (Sep 19, 2023 08:55 EDT) _____ Mike Haifley, Acting Chief Procurement Officer	Sep 19, 2023 Date
Approved By:	 _____ Atif Chaudhry, Secretary	Sep 19, 2023 Date

DGS OSP ICPA POD - Graybar

Final Audit Report


2023-09-19

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