



Wes Moore, Governor · Aruna Miller, Lt. Governor · Atif Chaudhry, Secretary

**Intergovernmental Cooperative Purchasing Agreement
Procurement Officer Determination
COMAR 21.05.09.04**

Per COMAR 21.05.09.02, as a Primary Procurement Unit, the DGS Office of State Procurement (OSP) may initially sponsor or participate in, renew, modify, or administer an Intergovernmental Cooperative Purchasing Agreement (ICPA) on its own behalf or on behalf of another agency when a determination is made under SFP §13-110 and COMAR 21.05.09.04.

A contract was awarded to Civic Initiatives, LLC, on July 11, 2022, for Procurement Acquisition Support Services, Project No. H00B2600197, as an ICPA under NASPO ValuePoint #19-19-05, Procurement Acquisition Support Services (PASS).

The intent of the PASS Master Agreement is to contract acquisition subject matter experts to provide procurement support for agency solicitation reviews and assist in strategic planning for the IT master and Statewide contracts. Also, if needed, Civic Initiatives, LLC may provide other services available within the scope of the NASPO agreement, which would be consulting services and not staff augmentation services.

There were 12 contractors who received awards under this Master Agreement. After reviewing the submissions of all 12, the State determined that Civic Initiatives, LLC best suited its needs. Civic Initiatives, LLC is a national public procurement consulting company with a comprehensive approach to making procurement a strategic asset. They provide experienced former public sector procurement professionals to assist with procurement related tasks.

The State now wishes to modify the contract to extend the term approximately 11 months at no additional cost to the State. The State still requires procurement support and assistance. Civic Initiatives, LLC has successfully performed the services required under this contract. Therefore, the State wishes to continue to utilize their services under this ICPA.

I have conducted an analysis and determined that it is in the best interest of the State to continue to participate in this intergovernmental cooperative purchasing agreement, that doing so will provide cost benefits to the State, promote administrative efficiencies, or promote intergovernmental cooperation, and is not intended as a means to evade the purposes set forth under COMAR 21.01.01.03.

Pamela Malech

Jun 23, 2023

Pam Malech, Procurement Officer, DGS OSP / Date

Mike Haifley

[Mike Haifley \(Jun 26, 2023 14:54 EDT\)](#)

Jun 26, 2023

Mike Haifley, Acting Chief Procurement Officer / Date

Atif Chaudhry

Jun 26, 2023

Atif Chaudhry, Secretary, DGS / Date


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Final Audit Report


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