

Larry Hogan
Governor

Boyd K. Rutherford
Lt Governor



Ellington E. Churchill, Jr.
Secretary

Nelson E. Reichart
Deputy Secretary

OFFICE OF STATE PROCUREMENT

**INTEROFFICE MEMORANDUM
AND
PROCUREMENT OFFICER'S DETERMINATION**

DATE: 7/25/22

TO: Mike Zimmerman, CPO

FROM: Mike Myers, Associate Director

SUBJECT: Request to Review and Approve Intergovernmental Cooperative Purchasing Agreement

Items: IT Professional Services

Cost: \$198,839.00

RE: Intergovernmental Cooperative Purchasing Agreement (ICPA): General Services Administration (GSA) contract GS-35F-0254V and State of Maryland BPO 001B3600075.

In accordance with COMAR 21.05.09.05, your approval is requested to issue an agency-specific contract to Angarai International, Inc. (Angarai) based on GSA Cooperative Purchasing Agreement No. GS-35F-0254V.

In accordance with COMAR 21.05.09.03B: "A primary procurement unit may purchase its requirements from another government entity's contract if that contract is an Intergovernmental cooperative purchasing agreement and is available for use by the primary Procurement unit." Before using another entity's ICPA, however, procurement officers need to obtain approval of the primary procurement unit head pursuant to COMAR 21.05.09.05 after making a determination pursuant to COMAR 21.05.09.04. This memorandum both lays out my determination for using the ICPA and provides a means for you to approve the use of the ICPA.

Maryland currently has a need for the IT Professional Services offered under the ICPA. The ICPA was awarded on 3/1/09 to Angarai and was approved for a twenty (20) year term until 2/28/29. Awarding this ICPA will provide a contract for the Department of General Services.



The process to directly solicit contracts for IT Professional Services would take the State a significantly longer period of time than participating in the ICPA. Additionally, participating in the ICPA fosters administrative efficiencies and provides cost benefits to the State. The prices offered under the ICPA, based on market research, are fair and reasonable. Moreover, participating in the ICPA is not intended as a means to evade the purposes set forth under COMAR 21.01.01.03.

Therefore, based on COMAR 21.05.09.05, your approval is requested to issue an agency-specific contract for the Department of General Services based on GSA Master Agreement No. GS-35F-0254V to Angarai.

Determination Reviewed/Approved By:

Approved: *Mike Myers* 7/25/22
Procurement Officer Date

Approved: *MAPVJ* for MZ 09062022
Chief Procurement Officer Date

Reviewed for Legal Sufficiency: *Valerie Green* 7/28/2022
Office of the Attorney General Date

Not all signatures are required in all instances. Only statutorily required signatures will be utilized.