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Secretary

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Deputy Secretary

OFFICE OF STATE PROCUREMENT

PROCUREMENT OFFICER'S DETERMINATION
Intergovernmental Cooperative Purchasing
NASPO ValuePoint Master Agreement #19-19-05
Vendor – Civic Initiatives, LLC

CONTRACT No. F10B2600047

June 9, 2022

Procurement Method:

In accordance with State Procurement Regulations COMAR 21.05.09.04, the Department of General Services (DGS), Office of State Procurement (OSP), has determined that it would be in the best interest of the State to procure Procurement Support Services to assist with accomplishing procurement related tasks through the:

NASPO Procurement Acquisition Support Services Master Agreement #19-19-05 with Civic Initiatives, LLC, via Intergovernmental Cooperative Purchase Method

The intent of the Procurement Acquisition Support Services Master Agreement is to contract Acquisition Subject Matter Experts to primarily provide procurement support for agency solicitation reviews and assist in strategic planning for the IT master and Statewide contracts. However, OSP may also use other services provided by Civic Initiatives within the scope of the NASPS agreement. These are consulting services and not intended to be utilized to provide staff augmentation services.

There are 12 contractors who received awards under this Master Agreement. After reviewing the submissions of all 12, the State has determined that Civic Initiatives best suits its needs. Civic Initiative is a national public procurement consulting company with a comprehensive approach to making procurement a strategic asset. They provide experienced former public sector procurement professionals to assist with procurement related tasks.

Background:

The Office of State Procurement was established on October 1, 2019 and is the primary procurement unit for certain categories of goods and services. Since its inception, OSP inherited a substantial backlog of Information Technology (IT) Statewide and master contracts. This backlog includes several Master Contract expansion solicitations.

OSP currently lacks sufficient staff with expertise with large scale statewide contracts.



Conclusion:

This contract will provide, through the use of the NASPO ValuePoint cooperative contract, experienced procurement personnel to assist OSP in clearing its backlog and keeping up with all procurement related tasks.

The Master Agreement, Participating Addendum (PA), OSP contract and any applicable addendums to the State Finance and Procurement Article and COMAR Title 21 regulations will form the entire agreement between Civic Initiatives and the State of Maryland.

The use of this procurement method is determined to be in the best interest of the State. It will facilitate a more efficient and effective delivery of tasks and projects, greatly reduce the time period between purchase and delivery of the solution for obtaining the specialized and critical service needed by Maryland state agencies, provide cost saving to the State, will allow expeditious transparency to the citizens of Maryland, reduce the administrative burden on the State, and promote Intergovernmental Cooperation. The use of the Intergovernmental Cooperative Procurement method is not intended as a means to evade the purposes set forth under COMAR21.01.01.03 or State Finance and Procurement, Section 13-110. COMAR 21.05.09.05 requires the approval of the primary procurement unit head, and any other approvals required under this title.

Recommended by:

Pamela Malech 6/9/2022

DGS, Procurement Officer

Approved by:

A. L. Zeman Jun 15, 2022

DGS, Chief Procurement Officer