

OVERVIEW

This Quick Reference Guide (QRG) is designed to help MDOT and its TBU users understand how to manually log-in to eMaryland Marketplace Advantage (eMMA) from the website without login into MDOT's Microsoft Azure tool. Please note - This is not a preferred method to access eMMA.

PROCESS: eMMA SSO Log-in

1. Navigate to <https://emma.maryland.gov>
2. Being an MDOT SSO user, click on the button shown in Red "Microsoft Azure AD SSO Login" in the image below. Do not enter your MDOT credentials on this Login screen, you won't be successful.

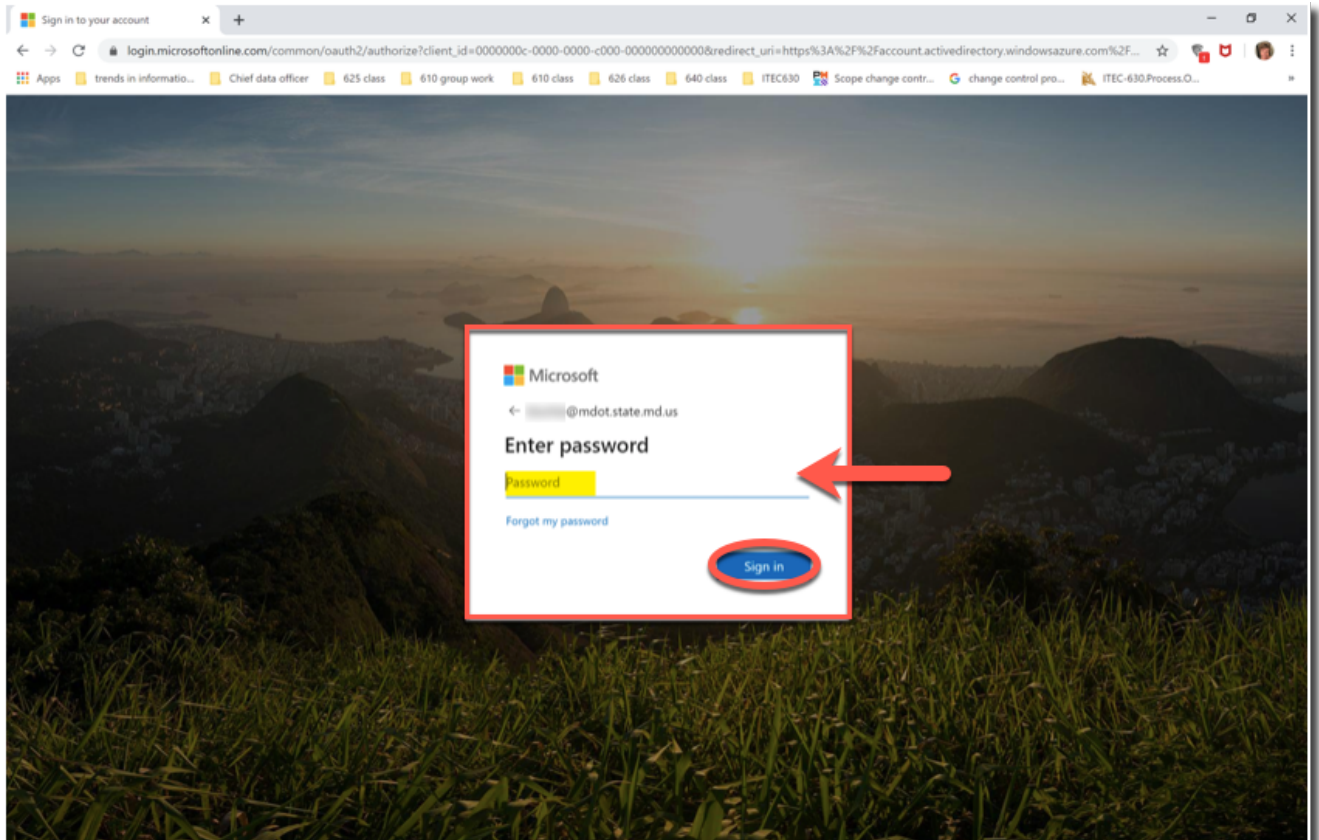
The screenshot shows a login interface titled "LOGIN". It features a "Login*" field with a placeholder "Email / Username", a "Password*" field with a key icon, and a "Login" button. Below these are two buttons: "State SSO Login(SecureAuth)" and "MDoT SSO Login(MSAzure)". The "MDoT SSO Login(MSAzure)" button is circled in red, and a hand cursor points to it. A large red arrow points from the "Leave login blank" text to the "Login*" field. A "Lost your password?" link is also visible.

3. After clicking the button first, you may be prompted to enter your credentials (if you are not on the MDOT network/VPN)
 - This is your **username@mdot.state.md.us** (e.g. jsmith54@mdot.state.md.us **do not use @maryland.gov or any other extension**).
 - If this is pre-populated, simply click the correct username:

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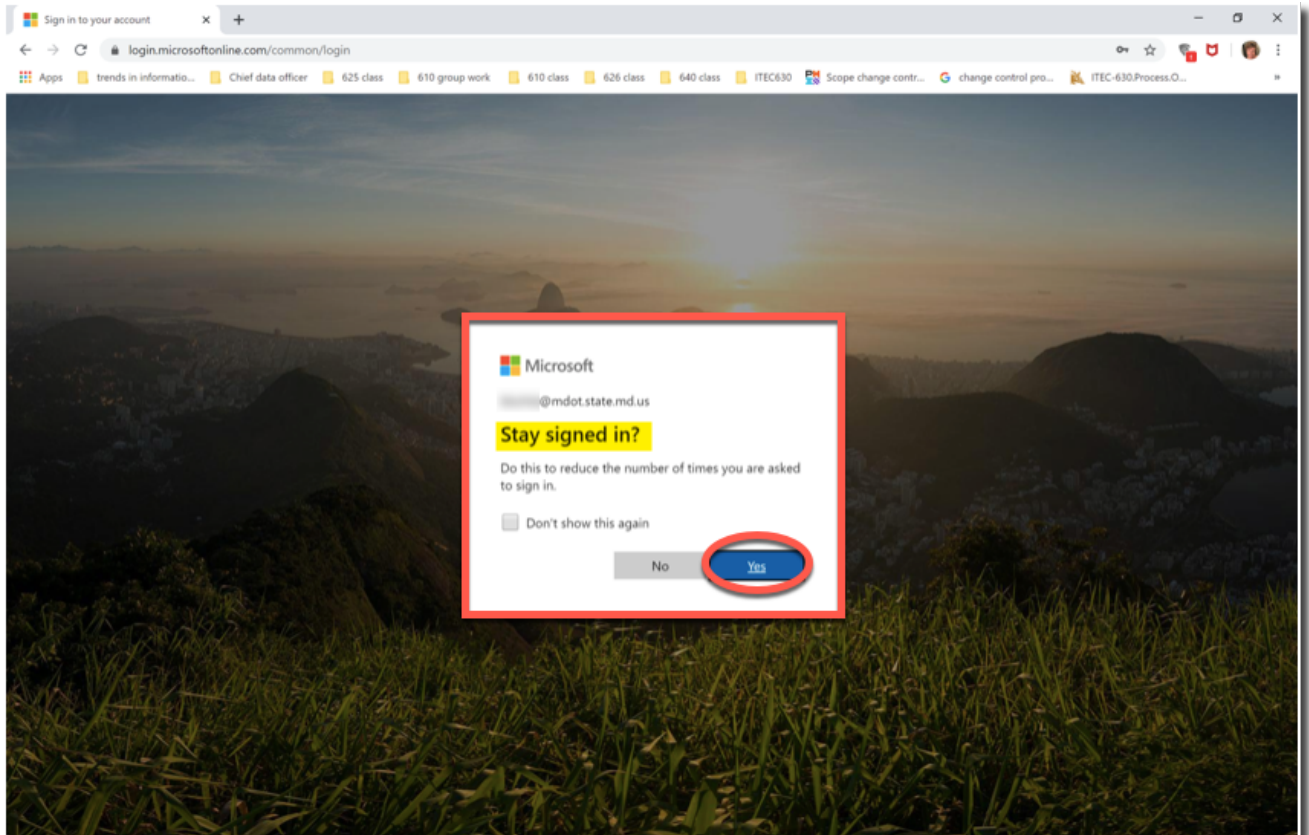
4. If prompted, enter your **password**.

- This is your normal MDOT password to log in to the network, email, etc.



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5. You may select to “Stay signed in” by clicking “Yes”.



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6. You will automatically be logged in.
7. Use the eMMA System as normal.

