

Bid Holders List eMMA Quick Reference Guide

OVERVIEW

This Quick Reference Guide (QRG) is designed to help you understand and locate the Bid Holders List feature in eMMA. The Bid Holders List shows available contact information for any vendor who has acknowledged receipt of a solicitation.

Log in - eMMA Homepage

1.) Log in to eMMA using your username and password. If you do not have an eMMA login, access public solicitations by clicking the Public Solicitations button on the right side of the screen. Proceed to step 3.

	LOGIN
Welcome to eMaryland Marketplace Advantage (eMMA)	
	Password Login Lost your password?
eMaryland Marketplace Advantage	New Vendor? Register Now
eMMA is Maryland's new online procurement platform used to connect the vendor community with	Public Solicitations
contracting opportunities from state, county, and local government entities. Registered vendors will receive notices of bid opportunities, can submit bid responses online, and may obtain bid results online.	Public Contracts
Qualified vendors may also complete the self-certification process for the Small Business Reserve (SBR) Program and Veteran-owned Small Business Enterprise (VSBE) Program.	Vendor Search
eMMA facilitates an open, transparent, and efficient procurement process. We look forward to doing business with you!	01371
Additional information can be found in the Frequently Asked Questions and Quick Reference Guides.	

Access Public Solicitations

2.) Click the Sourcing tab at the top of the page and choose View Public Solicitations.

emma [®]	General Info. Sourcing Contracts		🗘 🥴 Vendor T.
< "D 🕁	Vendor Po My Solicitations Manage Auctions		Search
i Company Profile	Welcome to eMI View Public Solicitations Vou have now logged onto eMaryland Marketplace Advantage (eMMA). This parties lis the one-stop shop for all of your business transactions with us.	Validations	
0 Solicitations In Progress	If you encounter any issues, you may consult the Quick Reference Guides here. You may also contact our eMMA HelpDesk for assistance at emma.helpdesk@maryland.gov.		
7 Public Solicitations		Mandatory documents	
7 Public Solicitations			

Questions? Email emma.helpdesk@maryland.gov



Bid Holders List

eMMA Quick Reference Guide

View Bid Holders List

- 3.) Locate your solicitation by BPM ID or Title.
- 4.) Click View under the Bid Holders List column.

em	General Info. S	ourcing Contra	cts			¢ \varTheta	Vendor T. 🗸 (QRG Test
< "D	☆ View Public S	olicitations				Search	С
Keywords > Advan	Category	•	Status	• Q. Search Reset			
ID	Title	Status	Due / Close Date	Main Category	Solicitation Type	Issuing Agency	Bid Holders List eMM ID
BPM000566	Bid Tabulation Test - QRG	Responses Opened	1/9/2020	Office Equipment and Accessories and Supplies	IFB: Invitation for Bid	 Maryland Department of Human Services 	View
BPM000565	Bid Tabulation QRG Test	Closed	1/9/2020	Office Equipment and Accessories and Supplies	IFB: Invitation for Bid	 Maryland Department of Human Services 	View
BPM000564	Bid Tabulation QRG Test	Closed	1/9/2020	Office Equipment and Accessories and Supplies	IFB: Invitation for Bid	 Maryland Department of Human Services 	
BPM000563	Bid Tab RFP Double	Responses Opened	1/9/2020	Live Plant and Animal Material and Accessories and Supplies	RFP: Double Envelope Proposal	 Maryland Department of Human Services 	
BPM000561	NO Electronic responses Bid Tabulation Tarang 0107	Responses Opened	1/8/2020	Live Plant and Animal Material and Accessories and Supplies	IFB: Invitation for Bid	 Maryland Department of Human Services 	View
BPM000560	QRG Bid Tab	Responses Opened	1/8/2020	Live Plant and Animal Material and Accessories and Supplies	IFB: Invitation for Bid	 Maryland Department of Human Services 	View
BPM000559	NO Electronic responses Bid Tabulation Tarang 0107	Responses Opened	1/8/2020	Live Plant and Animal Material and Accessories and Supplies	IFB: Invitation for Bid	 Maryland Department of Human Services 	View
BPM000559	Bid Tabulation Tarang 0107	Closed	1/8/2020	Live Plant and Animal Material and Accessories and Supplies	IFB: Invitation for Bid	 Maryland Department of Human Services 	View
BPM000558	Bid Tabulation Tarang 0107	Responses Opened	1/8/2020	Live Plant and Animal Material and Accessories and Supplies	IFB: Invitation for Bid	 Maryland Department of Human Services 	View
BPM000557	Testing Bid Holders Jan 2	Responses Opened	1/31/2020	Live Plant and Animal Material and Accessories and Supplies	IFB: Invitation for Bid	 Maryland Department of General Services 	View

View Bid Holders List

5.) A box will populate with all vendors who are on the Bid Holders List. Results cannot be saved, exported, or downloaded.

Please note: Vendors who acknowledge receipt of a solicitation appear on the Bid Holders List.

<u>enn</u>	General Info. Sourcing Contracts							🗘 🙆 Vender T. 🗸 IQR		
< "D	公 View Public Solic	itations								
Keywords	Category	Status *	~ Q.S	earch Reset						
ID	Title	Statu	s Due / Close	Date Main Category		Solicitation Type	Issuing Agency	_	Bid Holders List eM	
BPM000566	Bid Tabulation Test - QRG	Vendor Biddi	ng Information				Π×	boost of Human Services	View	
8PM000565	Bid Tabulation QRG Test							thent of Human Services	View	
BPM000564	Bid Tabulation QRG Test	Company Nam	e Company Address	Vendor Contact Company	Phone # Email Web Site	Date Acknowledged (your loc	al time)	troont of Human Services		
BPM000563	Bid Tab RFP Double	3M	1233 AK 55144 US		www.3m.com	1/9/2020 10:41	:34 AM	thent of Human Services		
BPM000561	NO Electronic responses Bid Tabulation	1 SERTA	33127 FR		http://www.serta-as	1.com/ 1/9/2020 10:45	:22 AM	thent of Human Services	View	
BPM000560	QRG Bid Tab	QRG Test 1	111 Test Lane MD 21221	US		1/9/2020 10:42	:57 AM	thent of Human Services	View	
8PM000559	NO Electronic responses Bid Tabulation	1				3 Results	•	thent of Human Services	View	
BPM000559	Bid Tabulation Tarang 0107							troont of Human Services	View	
8PM000558	Bid Tabulation Tarang 0107							thent of Human Services	View	
BPM000557	Testing Bid Holders Jan 2							troont of General Services	View	
BPM000556	Bid Tabulation Min Quals Test) DI	View	
BPM000552	Hopefully The Final Test, Have Faith11							MD)	View	
BPM000549	Hopefully The Final Test, Have Faith1!							31D)	View	
8PM000549	Hopefully The Final Test, Have Faith !!	Close	d 12/17/2	219 Insurance		IFB: Invitation for Bid	 Maryland Gov 	TO DI	View	
BPM000544	Testing Bid Tabulation 2	Open	1/31/20	20 External Audit Services		IFB: Invitation for Bid (w/ Min Qual	a) • Maryland Gov	(OLD)	View	
BPM000543	Public Tabulation Testing	Open	1/30/20	20 Insurance		RFP: Double Envelope Proposal	 Maryland Gov 	(OLD)	View	
BPM000520	Public Portal Vendor list test 2	Close	d 12/31/2	019 External Audit Services		IFB: Invitation for Bid (w/ Min Qual	 Maryland Gov 	(OLD)	View	
BPM000519	Public Portal Vendor List Test 2	Close	d 12/30/2	019 Insurance		RFP: Double Envelope Proposal	 Maryland Gov 	(OLD)	View	
BPM000526	Bid Holders List TM 1	Close	d 11/29/2	19 Uve Plant and Animal P	Asterial and Accessories and Supplies	IFR: Invitation for Bid	 Maryland Gov 	(OLD)	View	
BPM000526	Bid Holders List TM 1	Close	d 11/29/2	19 Live Plant and Animal P	Asterial and Accessories and Supplies	IFB: Invitation for Bid	 Maryland Gov 	(OLD)		
8PM000526	Bid Holders List TM 1	Close	d 11/29/2	19 Uve Plant and Animal P	Asterial and Accessories and Supplies	IFB: Invitation for Bid	 Maryland Gov 	(OLD)	View	
BPM000526	Bid Holders List TM 1	Close	d 11/29/2	19 Live Plant and Animal P	Asterial and Accessories and Supplies	IFB: Invitation for Bid	 Maryland Gov 	(OLD)		